

1 **GENERAL CODE OF ONEIDA COUNTY, WISCONSIN**
2 **ORDINANCE AMENDMENT #**

3
4 **Ordinance Amendment offered by Supervisors of the Resolutions &**
5 **Ordinances/Legislative Committee.**
6

7 **THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS**
8 **FOLLOWS:**

9 Section 1. Any existing ordinances, codes, resolutions, or portions thereof
10 in conflict with this ordinance shall be and hereby are repealed as far as any
11 conflict exists.

12 Section 2. This ordinance shall take effect the day after passage and
13 publication as required by law.

14 Section 3. If any claims, provisions or portions of this ordinance are
15 adjudged unconstitutional or invalid by a court of competent jurisdiction, the
16 remainder of this ordinance shall not be affected thereby.

17 Section 4. Section 4.35 of the General Code of Oneida County,
18 Wisconsin, is created as follows:
19

20 4.35 ONEIDA COUNTY GRIEVANCE PROCEDURES FOR EXTERNAL
21 COMPLAINTS REGARDING COUNTY SERVICES.

22 (1) PURPOSE: The purpose of this procedure is to provide the public
23 with the opportunity to present grievances about the conduct of County Board
24 elected and/or appointed department heads.

25 (2) (A) Grievances must be in writing, signed, dated and shall be specific
26 enough to allow for a thorough and fair review of statements that are made in the
27 grievance.

28 (B) If the head of the department is the subject of the grievance, the
29 grievance shall be directed to the County Board Chair. The County Board Chair
30 shall review the grievance and either resolve it or refer it to an ad hoc committee
31 comprised of him/herself, the chair of the committee of jurisdiction and the chair
32 of the Labor Relation and Employee Services Committee for review and
33 resolution. In the event the County Board Chair or any other member of the ad
34 hoc committee is unavailable or has a conflict, the respective vice chair shall
35 serve. The County Board Chair, in the first instance, or the ad hoc committee
36 may require the assistance and cooperation of any county employee. The ad
37 hoc committee may seek legal representation pursuant to s. 1.39(1)(a) and (3) of
38 the Code for assistance or to conduct an independent investigation with written
39 report and recommendation to the ad hoc committee. The ad hoc committee
40 shall apply the administrative standards, practice and procedure set forth in ss.
41 4.18(3) and (4) and 4.19 of the Code. The ad hoc committee shall inform the
42 grievant and the department head in writing of its decision regarding the
43 complaint/grievance.

44 (C) Forms for grievances shall be provided for the convenience of the
45 public through the Labor Relations and Employee Services Department.
46

(D) Grievances or complaints pertaining to alleged discrimination and/or harassment shall be addressed pursuant to s. 4.11 of the General Code, applicable policies of the County and the laws of the State of Wisconsin and the United States.

Approved by the Resolutions & Ordinances/Legislative Committee this _____ day of May 2006.

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage moved by: _____

Supervisor

Supervisor

Supervisor

Supervisor

Supervisor

Seconded by: _____

_____ Ayes

_____ Nays

_____ Absent

_____ Abstain

_____ Adopted

by the County Board of Supervisors this _____ day of May 2006.

_____ Defeated

Robert Bruso, Clerk

Andrew P. Smith, County Board Chair